

ARIADNE REHBEIN



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EDUCATION

MASTER OF LIBRARY SCIENCE | Focusing on Digital Libraries

Indiana University Bloomington | 2015

MASTER OF INFORMATION SCIENCE | Focusing on Archives & Electronic Records

Indiana University Bloomington | 2015

BACHELOR OF ARTS, LITERATURES IN ENGLISH | Awarded with High Honors

University of California, San Diego | 2011



EXPERIENCE

MISSOURI STATE ARCHIVES

Reference Archivist | 8/2018 – Present

- Perform research for patrons, including government agencies, the legislature, scholars, attorneys, and the public
- Discuss research methods and reference policies and procedures with patrons in person, through phone, and through email
- Assist Senior Reference Archivist with training and supervision of part-time staff, interns, and volunteers
- Promote and share the work of the Missouri State Archives through speaking engagements and contribution to professional organizations
- Provide in-house tours, programs and workshops
- Accession and process permanent state-created records as needed

MISSOURI STATE ARCHIVES

Volunteer | 2/2018 – 7/2018

- Volunteer with Missouri State Archives-St. Louis & Jefferson County's Field Archivist
- Arrange and describe 19th century court case files for access and microfilming
- Apply holdings maintenance practices while processing materials
- Support genealogical and academic researchers through locating terms of interest within case files, record books, and indexes
- Gain broad knowledge of Missouri history and research methods

EXPERIENCE, continued

MISSOURI BOTANICAL GARDEN / BIODIVERSITY HERITAGE LIBRARY

National Digital Stewardship Resident | 1/2017 - 1/2018

- A year-long Residency position to recommend improved digital library functionality and resources for the Biodiversity Heritage Library
- Interview biodiversity researchers, digital library users, and crowdsourcing participants effectively both verbally and in writing
- Design research studies and synthesize needs through a written report

ARIZONA STATE UNIVERSITY LIBRARY

Digital Asset Coordinator | 3/2016 – 12/2016

- Manage and collaborate in the development of systems, policies, and workflows for long-term stewardship of born-digital materials
- Highlights include a survey of born-digital holdings in the Archives & Special Collection Department, coordinating a BitCurator workshop for Archives & Special Collections and library technology staff, and collaboratively planning and preparing digital forensics workstations

THE LILLY LIBRARY, INDIANA UNIVERSITY

Web Development Assistant | 10/2014 - 2/2016

- Maintain and develop the Lilly Library's website, Omeka exhibits, and touchscreen exhibits tied to featured exhibitions and John James Audubon's *Birds of America*
- Coordinate and communicate with staff and faculty to develop digital exhibitions
- Encode HTML finding aids and create and update MySQL collections databases

Manuscripts Assistant | 2/2014 - 10/2014

- Arrange and describe manuscript collections, ranging from series to item level
- Highlights include arrangement and description of the 2014 Additions to the Kurt Vonnegut Collection and the Harry Fainlight Collection

Auxiliary Library Facility Cataloging Assistant | 9/2012 - 7/2013

- Carefully measure, label, barcode, and box books in preparation for offsite storage
- Inventory book and playing card collections

UNIVERSITY OF VIRGINIA LIBRARY

Intern | 6/2015 - 7/2015

- Work with developer to improve Word to EAD XML conversion tool (Transmog)
- Convert legacy Word Document finding aids into EAD using tool and ArchivesSpace

EXPERIENCE, continued

LIBERIAN COLLECTIONS, INDIANA UNIVERSITY

Digitization Aide | 2/2015 - 5/2015

- Digitize the William Siegmann Collection in preparation for arrival of traveling exhibition designed by Siegmann at the Indiana University Art Museum (*Visions from the Forests: The Art of Liberia and Sierra Leone*) and symposium at the Mathers Museum of World Cultures (*Confluences: Museums, Ethnography and Art in the Work of Bill Siegmann*)
- Present poster at Society of American Archivists 2015 about the Collection

AVALON MEDIA SYSTEM, INDIANA UNIVERSITY

Project Assistant | 5/2014 - 2/2015

- Inform, engage, and grow Avalon community through blogging and social media
- Process media into IU's Avalon instance and provide support to team as needed

BLOOMINGTON FACULTY COUNCIL OFFICE, INDIANA UNIVERSITY

Graduate Assistant | 6/2013 - 7/2014

- Redesign and maintain websites for Bloomington and University Faculty Councils
- Improve usability and functionality of online elections application with contractor
- Build Bloomington Faculty Council membership database and facilitate data entry
- Support Faculty Council meetings and provide information to faculty members

BUSINESS/ SCHOOL OF PUBLIC AND ENVIRONMENTAL AFFAIRS INFORMATION COMMONS, INDIANA UNIVERSITY

Senior Circulation Assistant | 5/2013 - 9/2013

- Perform circulation duties and open and close the Information Commons
- Provide library database instruction sessions to Business Presentations students

Collections Management Assistant | 5/2013 - 9/2013

- Weed duplicates in Business/SPEA collection and evaluate donations
- Produce report comparing databases to support Head of Information Commons's subscription decisions

Reference Assistant | 1/2013 - 5/2013

- Assess students' needs to help them develop research strategies
- Teach individual students how to use library databases

EXPERIENCE, continued**ETHNOGRAPHIC VIDEO FOR INSTRUCTION AND ANALYSIS DIGITAL ARCHIVE,
INDIANA UNIVERSITY****Editor | 10/2013 - 4/2014**

- Improve grammar, spelling, and style of project annotations for online publication

Intern | 5/2013 - 8/2013

- Provide suggestions to ethnographic video creators for improving grammar, spelling, and style of project annotations
- Assist ethnomusicologists during two intensive week-long workshops

FINE ARTS MUSEUMS OF SAN FRANCISCO**Public Service Aide | Summers, 2009 - 2011 and 12/2011 - 8/2012**

- Greet visitors and provide information about the museums
- Manage crowds and ensure paid proof of admittance for special exhibitions, including *Tutankhamun and the Golden Age of the Pharaohs*, *Birth of Impressionism: Masterpieces from the Musée d'Orsay*, and *The Fashion World of Jean Paul Gaultier*

**SERVICE****Digital Public Library of America Missouri Hub Communications Committee**

Member | 2/2018 – Present

Society of American Archivists – Electronic Records Section

Steering Committee Communications Liaison, bloggERS! Editor | 2/2017 - Present

Digital Public Library of America Community Representative Program

Community Rep for Missouri | 2017

Community Rep for Arizona | 2016

Society of American Archivists – Students and New Archives Professionals Section

Senior Social Media Coordinator, Steering Committee Member | 9/2015 - 8/2016

Junior Social Media Coordinator, Steering Committee Member | 1/2015 - 8/2015

Association for Information Science & Technology Indiana University Student Chapter

Vice President | 2014 - 2015

Secretary and Treasurer | 2013 – 2014



PRESENTATIONS

"Celebrate Missouri Day with DPLA"

DPLA outreach event featuring local speakers, organized with Shannon Davis
Saint Louis Public Library | 10/2017

"Sharing Tips and Finding Next Steps: Teaching with Natural History Illustrations from BHL"

Talk presented with Trish Rose-Sandler
Visualizing Biodiversity for a Better World Workshop | 7/2017

"Improving Access to BHL: Halfway Remarks by National Digital Stewardship Residents"

Poster Session presented with Alicia Esquivel on behalf of BHL NDSR Residents
American Library Association Annual Meeting | 6/2017

"Foundations to Actions: Extending Innovations to Digital Libraries in Partnership with NDSR Learners"

Talk presented with BHL NDSR Residents and two Mentors
DPLAfest | 4/2017

"NDSR at BHL: Building a Communication Network for Collaborative Projects"

Talk and discussion session led with BHL NDSR Residents
National Digital Stewardship Residency Symposium | 4/2017

"Introduction to the Digital Public Library of America"

Webinar
Arizona Library Association | 12/2016

Omeka Workshop

Talk and demonstration, organized with Matthew Harp
ASU School of Historical, Philosophical, & Religious Studies | 10/2016

"From DOC to EAD: Finding aid conversion at the University of Virginia"

Lightning talk, SNAP Section Meeting
Society of American Archivists Annual Meeting | 8/2015

"The William Siegmann Collection at Indiana University"

Graduate Student Poster Session
Society of American Archivists Annual Meeting | 8/2015

"From DOCX to EAD XML: Expanding Access to UVA's Manuscript Collections"

Brown Bag Talk
University of Virginia Library | 7/2015

"Developing DH Pedagogy: Incorporating a Student Perspective"

Paper presented with Siobhain Rivera and Erica Hayes
HASTAC | 5/2015



WRITING

"Trials and Tribulations: Survey Research as an MLS Student"

Hack Library School, written with Siobhain Rivera and Erica Hayes | 3/ 2015

"The Avalon Media System"

D-Lib Magazine, In-Brief section | 1/2015

"Archivist! Data Librarian! Asset Manager! Do the Differences Really Matter?" Recap

Students and New Archives Professionals Section blog, SAA 2014 Summary series



HONORS AND AWARDS

Code4Lib Diversity Scholarship

Code4Lib Conference 2015

Atlas Systems Scholarship

Rare Book School 2014

Scholarship for 9 credits

Indiana University Department of Information and Library Science, 2012

High Departmental Honors

University of California, San Diego Literature Department, 2011



PROFESSIONAL DEVELOPMENT

BitCurator Workshop

Arizona State University Library | 8/2016

History of the Book, 200-2000

Rare Book School | 6/2016

Two-day Scrum Training

beLithe Training

Indiana University Center of Excellence for Women in Technology | 9/2015



SELECTED COURSEWORK

Archives and Records Management

Database Design

Digital Curation

Digital Libraries

Electronic Records Management

Encoded Archival Description Workshop

Manuscripts Processing Workshop

Metadata